

Yutan Public Library Board Minutes

Monday February 3, 2025 at 6:33 PM Location: Yutan Public Library

Notice of meeting was posted at the Post Office, City Office, and the library by Director Laurie Van Ackeren

1. Call to Order:

a. The meeting was called to order by President Hapke at 6:35 PM. She advised the Open Meeting Act is posted on the east wall. The front door was left unlocked for visitors to enter.

2. Roll Call:

Mary Kay Arp, Vicki Wolkins, Lynn Hapke, and Mary Jo Robinson

Absent: Alicia Archer

Also present: Director Laurie Van Ackeren

3. Visitors: none

4. Approval of January Minutes (Minutes were available for inspection)

a. Motion to approve the January minutes was made by Arp, seconded by Wolkins Yeas - Arp, Wolkins, Hapke, and Robinson Motion carried 4-0

5. Approval of January Financial Claims

a. Motion to approve January claims was made by Hapke, seconded by Wolkins Yeas – Arp, Wolkins, Hapke, and Robinson Motion carried 4-0

6. Directors Report:

a. Fines \$ 45.05 Country Cards \$ 20.00
Circulation Statistics
Check outs - 405
Member amount saved - \$ 6,781.37
Over Drive / Libby checkouts - 236
Patron visits – Adults 233 Juv 82
Adult Craft Night - 2
Coffee Time - 12
Adult Book Club - 7
Story Time bag checkouts - 6
Toddler Time – Average - 8
Adult Craft Afternoon - 9

7. Action Items:

- a. Motion to approve the Overdue Policy made by Robinson, seconded by Arp
Yeas – Arp, Hapke, Wolkins and Robinson Motion carried 4 – 0
- b. Motion to approve the Privacy Policy made by Wolkins, seconded by Hapke
Yeas – Arp, Hapke, Wolkins and Robinson Motion carried 4 - 0

8. Old Business:

- a. Help needed for Toddler Time Valentines Day Party February 11, 10am-11am
- b. Old 3D Printer auctioned off for \$1.00

9. New Business:

- a. Programs for February include: Kids Valentines Day Craft Time, National Card Reading Day

10. Adjournment:

- a. Motion to Adjourn at 7:15 PM by Arp, seconded by Hapke Yeas - Arp, Wolkins, Hapke, and Robinson Motion carried 4-0

The next regular Library Board Meeting will be March 3, 2025 at 6:30 PM

**Respectfully submitted
Mary Jo Robinson, Secretary**